

**North Carolina Association of Local Health Directors Meeting****November 20, 2025 – 9:30 a.m.****1<sup>st</sup> Floor Training Room A&B, DHHS Headquarters, 1915 Health Services Way, Raleigh**

Call to Order .....	Rod Jenkins
Approval of Minutes from October Meetings .....	Josh Swift
Treasurer's/Financial Report .....	Josh Swift
President's Report .....	Rod Jenkins
Executive Director's Report .....	Patrick Brown
Division of Public Health Director .....	Dr. Kelly Kimple
Deputy Director/Section Chief, Local and Community Support, DPH.....	Stacie Saunders
DCFW Updates .....	Yvonne Copeland
OSHR Updates .....	Dominick D'Erasmio

**ACTION ITEMS AND UPDATES - from Work Groups**

Partner Update .....	Patrick Brown
PH Funding and Investments.....	Jen Greene
Workforce Recruitment and Retention.....	Janet Clayton
PH Data and Performance Measures.....	Wes Gray
Communications.....	Lisa Harrison
Nominations and Bylaws.....	Quintana Stewart
Education and Awards.....	Helene Edwards

**Region Reports & District Health Department Reports**

Region I .....	Elaine Russell
Region II .....	David Jenkins
Region III .....	Rachel Willard
Region IV .....	Alyssa Harris
Region V .....	Tony LoGiudice
Region VI .....	Helene Edwards
Region VII .....	Cinnamon Narron
Region VIII.....	Krissy Hoover
Region IX, 2025 .....	Ashley Stoop
Region X.....	Joy Brock
District Workgroup.....	Lisa Harrison

**Partner Reports**

NCAPHA.....	Janet Clayton
NCPHA .....	Nina Beech
NACCHO .....	Lisa Harrison
CETAC .....	Tonya Baldwin
NCIPH.....	Amy Joy Lanou
ANCBH.....	Merle Green
NC-SOG .....	Kirsten Leloudis
NC SOPHE.....	Michelle Partridge-Doerr

Adjourn

**Next Meeting:****December 18, 2025 – 9:30 a.m.****1<sup>st</sup> Floor Training Room A&B, DHHS Headquarters, 1915 Health Services Way, Raleigh**

**North Carolina Association of Local Health Directors  
Business Meeting  
October 16, 2025 – 9:30 am  
Six Forks, Raleigh, NC**

**Meeting Called to Order – Dr. Rod Jenkins**

President Dr. Rod Jenkins (Durham Co.) opened the meeting at 9:30 am and thanked everyone for attending.

**Approval of September Minutes – Joshua Swift**

Minutes were distributed with the packet via email. President Jenkins asked for a motion for approval of the minutes.

**Motion:** Motion to approve was made by Marilyn Pearson (Johnston Co.) and seconded by Nina Oliver (Carteret Co.). No objections – minutes were approved by consensus.

**Treasurer's Report – Joshua Swift**

The Treasurer's Report was distributed with the packet via email. President Jenkins asked for a motion for approval of the Treasurer's Report.

**Motion:** Motion to approve was made by Marilyn Pearson (Johnston Co.) and seconded by Nina Oliver (Carteret Co.). No objections – Treasurer's Report was approved by consensus.

**President's Report – Dr. Rod Jenkins**

Dr. Jenkins thanked everyone for all that they do for our communities and the Association. He thanked the Collaboration staff for planning the Fall Conference. Rod thanked Region 7 for their regional meeting at the Fall Conference and that marks 9 of 10 regional meetings he has attended. President-Elect Jen Greene (App. District) gave an announcement and noted that she has a survey as part of her Doctor of Public Health Course Work. The survey is related to finances and services provided at each local health department and will be sent to the listserv.

**Melanie Bush – Medicaid**

Ms. Bush thanked everyone for the work they do in their communities. There is a significant shortfall of \$319 million state dollars which translates to over \$1 billion total dollars. Rate reduction is the only lever to control the cost. This week they met with the Joint Oversight Committee, and these reductions are due to the fact that the General Assembly will not fully fund Medicaid. Medicaid Expansion reached 690,000 participants which is above the 600,00 that were forecasted. Medical debt in the amount of \$6.5 billion was cleared.



## **Executive Director Report – Patrick Brown**

### **Updates:**

- Medicaid – expect Legislature back in session next week and then the first of November but not sure what will happen.
- Vital Records – an issue around birth record assess came up recently which affects CMARC, Child Fatality Review, etc. In the past, birth record information was shared across counties more readily, but statutes were passed to prevent this. This is fixable within NCDAVE but is blocked by NC statute. The goal is to amend this in the November mini session. Patrick is working with Ashley Perkinson to craft language for the statute.
- Background Check for Employees that work with children. The State Bureau of Investigations is concerned with a potential back log and hopes to make this more well defined versus its broad interpretation at this point. Currently the Alliance is not administering this background check.
- Shutdown – no updates at this time. NACCHO has sent a call to action along with National WIC Association updates.
- MedMal Premium Distribution - a vote is needed in the near future. Updated projections with three different scenarios based on visit volume, base, population served, and volume served. The big question is whether the cost should be based on population or visit volume and program type. He recommended a vote next month. Jess Wall (Yadkin Co.) mentioned that types of service should be taken into account. Patrick stated that this would be resent to Health Directors and asked that each review their clinic numbers.
- Care Management – HMA has submitted a plan of 8 potential vendors, and all come at a reasonable price point. We are waiting to see if the HIE vendor is another option. Patrick and Amanda Blackwelder are working on demos for Care Management staff to collect feedback. There has been discussion with the PHPs to forecast the future of contracting but they have not been focused on this due to the current Medicaid situation.
- Rural Transformation Grant – Patrick mentioned that he brought up Public Health concerns in rural counties around access to care and the need to focus on rural Local Health Departments.
- Carolina Complete – Jen Greene asked for an update. Patrick mentioned that Carolina Complete has gotten favorable feedback from DHHS but no greenlight at this time. Reminder this is a \$10 million investment that Carolina Complete is proposing for all Local Health Departments that would be administered through the Alliance. No definite timeline.

## **Division of Public Health – Dr. Kelly Kimple**

Dr. Kimple welcomed everyone and mentioned the different options for future meetings. DPH moved last week to the new headquarters with other staff moving to RTP. DPH has been able to drawdown funds received before the shutdown with no impacts to DPH at this time. News from CDC is all over the place with staff cuts and the recensions. The Federal landscape is confusing with staff cuts and others being locked out of communication. Ashley Stoops (Albemarle District) mentioned a board members daughter who was let go from CDC presented on the challenges of gathering data.

Title X – Dr. Kimple mentioned that they are still assessing the amount of funds that have been spent with the intent to minimize the impact to Local Health Departments.

Rural Health Transformation – Dr. Kimple thanked Patrick for the input and stated that she and others from DPH were at the table. They are continuing to raise the Public Health voice.

State Budget – we don't have a state budget yet. Lots of Joint Legislative Oversight Committee (JLOC) activity around Medicaid.

Covid Vaccine – CDC has approved the ACIP recommendation which recommends shared decision making. Covid vaccine is now available through VFC and a standing order template. FDA approved for 65 and older and those with underlying conditions. The pharmacy standing order was rescinded with a one-week transition. Michael Zelek (Chatham Co.) asked about funds for uninsured adults, and Dr. Kimple noted that they are not available at this time.

Flu – Dr. Kimple reminded everyone that is the start of flu season. She noted that the Governor and Secretary receiving flu vaccine at a retail pharmacy was a missed opportunity to highlight Public Health.

#### **Deputy Director/Section Chief, Local and Community Support, DPH – Stacie Saunders**

Stacie Saunders gave the following updates:

- Congratulations to Danny Scalise, Burke County, for receiving the APHA Milton Ruth Prize for Local Public Health Work.
- Coates Cannon from UNC School of Government on new background check requirements.
- Child Fatality Prevention Update – Kerry Young is on maternity leave and will be back in early December.
- AA 546 Communicable Disease – all Health Departments that received funding were sent a reminder on September 22<sup>nd</sup> to submit their spending plan. Those that need to submit – Cleveland, Gaston, Macon, Stokes, Transylvania.
- HIV AA Consolidation (536, 610, 894) – A new AA 575 will be sent 7-10 days before the November meeting. Three funding options will be sent and discussed in November. Stacie provided a brief presentation with background information (presentation to be sent to listserv). Funding workgroup will discuss in November.
  - Consolidate AAs 536, 610 and 894 into AA 575 which go to all health departments.
  - AA 534 and 825 will be consolidated in the future and focus on jail testing.
  - Maintain AA 535, 585, 587
- Consolidate Agreement – Stacie presented updates to the Consolidated Agreement.
  - Care management – adds exception for the Children and Families Specialty Plan that is expected to start December 1, 2025.
  - DPH/DCFW Notification of Changes – Each LHD has 2 business days to notify DPH and DCFW of a name change, Health Director change, governance change.
  - Environmental Health Quality Assurance – LHDs required to submit QA plans to DPH.
  - ETOR (Electronic Test Orders and Results) - added as a critical system.
  - Funds Availability and Notification – AA 874 and AA 415 have an exception of not been sent to LHDs by February 14<sup>th</sup>.
  - Business Associate Agreement – new BAA replaces old version.



- Next steps – review by November 1<sup>st</sup> and provide feedback with a vote at the November NCALHD Meeting.

### **DCFW – Sharon Bell**

Sharon Bell mentioned that AAs for CMARC and CMHRP will be reviewed. DCFW moved to new location.

- Federal shutdown updates - Focus on preparing and planning. Paying attention to SNAP and anticipate more information coming in a few days.
- Gaps in communication from HRSA, SAMSA that impact flow of information.
- Rural Transformation Grant – focus on expanding school-based health centers and tele-health in schools.
- AA Spending updates will occur no later than January.
- JLOC Hearing regarding expanding Behavioral Health access at School-Based Health Centers.

### **Action Items and Updates – from Work Groups**

Rod Jenkins mentioned that odd number Regions are up for election of a representative. Rod mentioned the email sent by Jen Greene with Medicaid reduction calculations. He noted that Quintana Stewart sent out an email asking for nominations for the Secretary/Treasurer position. He praised Lilian Koontz for her work on Bylaws in her previous role as Past President.

### **NCIPH Accreditation – Margaret Benville**

Accreditation Rules have been drafted with the Boards review and approval in November. January 2026 final revisions and roll out in Fall 2026.

- Margaret gave a presentation to the Association outlining the changes.
- Important points:
  - Naming convention changed.
  - Updates regarding timing since April update to Association.
  - Need of \$4,810 a year per Health Department with the primary impact is staffing and a 2% increase per year going forward. Margarets time is only 30% Accreditation.
  - Funding history reviewed and how Accreditation became an unfunded mandate. In 2010, fee was \$2,700, in 2019 increase to \$3,210 with no increase since.
  - Site visit cost has not increased with a focus on keeping cost down. New rule language allows one fewer person.
  - David Stanley, Accreditation Board Chair provided an update.
    - Sustainability – the cost of the work continues to increase just like all of our budgets.
    - History and Importance of Accreditation – around 20 years ago Health Directors asked the legislators to develop a way to standardize Local Health Departments across the state. Originally a plan to have 10 regional Health Departments was presented by the legislature. This was rebutted and Accreditation came about and it was fully funded. Years later with the economic downturn the Legislature took the funding back. Health Directors decided that Accreditation needed to

remain, and they would find a way to fund it. Years later the concept of Consolidation came about, and he noted that Accreditation is now needed to ensure Public Health stays consistent across the state.

- Traci Collett (Union Co.) asked that population size be taken into account for the fee.
- Michael Zelek (Chatham Co.) asked if the increased fee would allow more capacity to highlight best practices. Margaret noted this was a goal.
- Michael Zelek also asked about the range of the dues if population is applied.

## **Work Groups**

### ***Partner Update – Patrick Brown***

- Yesterday AA 886 was presented and a vote to approve the changes passed.
- Helene AAR – more details will be sent to the listserv and presented and revisited at the November Partner report.

### ***PH Funding and Investments – Jen Greene***

An update has been sent with results from the poll taking regarding challenges drawing down AA funds. A spreadsheet that shows how much AA funds have not been spent will be sent to the listserv.

### ***Workforce Recruitment and Retention – Jennifer McCracken***

It was determined that the OSHR Preparedness Coordinator classification would not move forward.

### ***PH Data and Performance Measures – Lilian Koontz***

Rose Byrnes presented on Accreditation staffing data and how they can help us with data collection. Amanda Blackwelder, Patrick and Kathy Dail presented on a proposed new additions to the EMR data pool, including encounters by providers and discipline, revenue source billing by program and revenue write off by program. Amanda will send an online digital assessment to the listserv.

### ***Communications – Bethany Milford***

Quarterly meetings will be set up with the goal of revising the communications workgroup charter.

### ***Nominations and Bylaws – Quintana Stewart***

Presentation by Quintana Stewart. Nominations were received with the slate presented for the following year.

Past-President – Rod Jenkins

President – Jen Greene

President-Elect – Wes Gray

Vice President – Joshua Swift

Secretary/Treasurer - Jennifer McCracken

An official vote will occur at the November Business meeting.

Regions 1, 3, 5, 7, 9

Region 1 - Elaine Russell

Region 3 – Rachel Willard

Region 5 – Trey Wright

Region 7 – Cinnamon Narron

Region 9 – Ashley Stoop

Bylaws Revisions regarding the listserv and Vice President duties.

Slides will be sent to the Association with a vote on Officers, Regional Reps and Bylaws in November.

***Education and Awards – Helene Edwards***

There is a plan for a 1-day New Health Directors Orientation in April.

**Region Reports**

- Alyssa Harris (Rowan Co.) noted that Region 4 held a fee setting workshop.
- Trey Wright (Rockingham Co.) noted a Rabies workshop that Region 5 will be hosting.

**District Health Department Update:**

Ashley Stoop mentioned a strategic planning session occurred with a final plan coming soon.

**Health Director Open Discussion**

No discussion.

**Partner Reports**

***NCAPHA – Patrick Brown***

More opportunities in the billing space for consultation. Details to be forthcoming.

***NCPHA – Nina Beech***

At APHA, NC will host an Affiliate of the Year celebration on Sunday from 6-8pm. Rod Jenkins thanked everyone who attended the Fall Education Conference in Wilmington.

***NACCHO – Lisa Macon Harrison***

No update.

***CETAC (Continuing Education and Training Advisory Committee) - Tonya Baldwin***

Kelly Spangler Public Health Social Work Conference scheduled for March 26, 2026, at the Conference Center at Guilford Tech Community College. The conference is held every two years and will benefit those in Care Management. Registration should open in December.

***NCIPH – Amy Joy***

- Foundational Capabilities Task Force Initiatives
  - Keep up with programs and resources here: Public Health Infrastructure Grant (PHIG) - UNC Gillings School of Global Public Health. Programs are free for LHD staff courtesy of DPH via the PHIG grant.
  - The final Public Health Policy Forum of 2025 will be held on November 14, 2025 from 10:30 to 12:00. Will be talking about the intersection of public health policy and schools.



- Community Assessment & Strategy
  - ICYMI: the NCFC Data Dashboard is live! As a reminder, each LHD can designate an authorized user for the dashboard. Initial users were granted access at the end of June. If your LHD missed the memo, you can use this [link](#) to designate your user for access on a rolling basis. Questions? Please reach out to [ncfcdashboard@office.unc.edu](mailto:ncfcdashboard@office.unc.edu)
- Workforce Development and Training
  - The North Carolina Public Health Pathways Program (NCPHP) has the following upcoming opportunities for local health departments:
    - From November 10-December 8, health departments are invited to submit their 6-week practica opportunities for inclusion in the Summer 2026 NCPHP Practicum Program.
    - NCPHP manages position promotion, application collection and screening, and equips selected candidates with supplemental training and professional development to excel in their new roles. Please contact Program Manager Alexa Katon ([akaton@unc.edu](mailto:akaton@unc.edu)) with any questions

#### ***ANCBH – Merle Green***

- ANCBH is considering a one-year hiatus from the Nurse Conference and have a conference focused on members of Boards of Health. This is focused on all governing boards that oversee Public Health.
- Health Directors are encouraged to correspond with their Boards of Health. All information will be sent to Health Directors prior to dissemination to Board members.
- ANCBH will be hosting a strategic planning session in 2 weeks, and Merle asked “how can ANCBH help to address any problems your Board of Health is having?” Health Directors may send an email or call Merle directly as this input will be valuable to ANCBH.

#### **NC-SOG – Kristen Leloudis**

No update.

#### **NC SOPHE – Antonia Mead**

No update.

#### **Adjourn**

**Motion:** Meeting was adjourned at 11:56am.



## NCALHD Business Meeting

October 27, 2025

Zoom

Quintana Stewart, Past President, called the business meeting of the NCALHD to order. A quorum was present.

Jennifer Green, Cumberland County, made a motion to support the NCEHSA's letter and position regarding CIT and also write a letter to NCDHHS supporting the position of the two-week mandatory training and have EH provide updates on Swift implementation since it is too new to be comfortable replacing the second week of training. The Swift should be more established before going into that phase. The motion was seconded by Lillian Koontz, Davidson County. The motion passed.

Marilyn Pearson, Johnston County, made a motion to adjourn business meeting. The motion was seconded by Joy Brock, Greene County. The meeting was adjourned.

Respectfully submitted,  
Karen Davis

**North Carolina Association of Local Health Directors, Inc.**  
**Statement of Financial Position**  
**As of October 31, 2025**

**ASSETS**

**Bank Accounts (SECU)**

Certificate of Deposit	40,000.00
Checking	472.34
Money Market	8,527.44
Savings	44.22

<b>Total Bank Accounts (SECU)</b>	<b>\$ 49,044.00</b>
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**Bank Accounts (TowneBank)**

Checking	76,897.09
Insured Cash Sweep	401,738.25
Money Market	250,599.46

<b>Total Bank Accounts (TowneBank)</b>	<b>\$ 729,234.80</b>
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Accounts Receivable	8,671.09
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Prepaid Expenses	2,210.50
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Investment in NCPHI	10,000.00
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<b>TOTAL ASSETS</b>	<b>\$ 799,160.39</b>
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**LIABILITIES AND EQUITY**

**Liabilities**

Accounts Payable	10,445.56
Deferred Revenue	53,393.96
Dues Invoiced for Other Orgs	910.00

<b>Total Liabilities</b>	<b>\$ 64,749.52</b>
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**Equity**

**Temporarily Restricted Funds**

Accreditation Fund	273,058.21
Legal Fund	59,886.40

<b>Total Temporarily Restricted Funds</b>	<b>\$ 332,944.61</b>
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Unrestricted Net Assets	126,067.18
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Change in Net Assets	275,399.08
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<b>Total Equity</b>	<b>\$ 734,410.87</b>
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<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 799,160.39</b>
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**North Carolina Association of Local Health Directors, Inc.**  
**Statement of Activities - Budget vs Actual**  
**July - October, 2025**

	<b>Actual</b>	<b>Budget</b>	<b>Amt over Budget</b>	<b>% of Budget</b>
<b>Revenue</b>				
Accreditation Revenue	279,500.00	279,500.00	0.00	100.00%
Grant Revenue	27,265.00	50,000.00	(22,735.00)	54.53%
Interest/Dividend Income	6,373.74	30,000.00	(23,626.26)	21.25%
<b>Membership Revenue</b>				
NACCHO Rebate	0.00	3,000.00	(3,000.00)	0.00%
NCALHD Dues	136,656.90	136,657.00	(0.10)	100.00%
Supplemental Dues	50,495.38	100,000.00	(49,504.62)	50.50%
<b>Total Membership Revenue</b>	<b>\$ 187,152.28</b>	<b>\$ 239,657.00</b>	<b>\$ (52,504.72)</b>	<b>78.09%</b>
<b>Total Revenue</b>	<b>\$ 500,291.02</b>	<b>\$ 599,157.00</b>	<b>\$ (98,865.98)</b>	<b>83.50%</b>
<b>Expenses</b>				
Accreditation Expense	95,079.07	279,500.00	(184,420.93)	34.02%
Administrative Services	25,000.00	75,000.00	(50,000.00)	33.33%
Awards	0.00	700.00	(700.00)	0.00%
Bank Charges	4.00	12.00	(8.00)	33.33%
Licenses	0.00	1,509.00	(1,509.00)	0.00%
Marketing/Sponsorships	272.73	500.00	(227.27)	54.55%
Meetings/Travel	9,484.45	12,000.00	(2,515.55)	79.04%
Postage	0.00	100.00	(100.00)	0.00%
<b>Professional Services</b>				
Accounting Fees	0.00	2,000.00	(2,000.00)	0.00%
Consulting Fees	65,945.20	142,000.00	(76,054.80)	46.44%
<b>Total Professional Services</b>	<b>\$ 65,945.20</b>	<b>\$ 144,000.00</b>	<b>\$ (78,054.80)</b>	<b>45.80%</b>
Technology/Website	29,106.49	84,345.00	(55,238.51)	34.51%
<b>Total Expenses</b>	<b>\$ 224,891.94</b>	<b>\$ 597,666.00</b>	<b>\$ (372,774.06)</b>	<b>37.63%</b>
<b>Change in Net Assets</b>	<b>\$ 275,399.08</b>	<b>\$ 1,491.00</b>	<b>\$ 273,908.08</b>	<b>18470.76%</b>