

North Carolina Association of Local Health Directors Meeting
October 16, 2025 – 9:30 a.m.
DPH, Cardinal Room, 5605 Six Forks Road, Raleigh

Call to Order	Rod Jenkins
Approval of Minutes from September Meeting	Josh Swift
Treasurer's/Financial Report	Josh Swift
President's Report	Rod Jenkins
Medicaid Update	Melanie Bush
Executive Director's Report	Patrick Brown
Division of Public Health Director	Dr. Kelly Kimple
Deputy Director/Section Chief, Local and Community Support, DPH.....	Stacie Saunders
DCFW Updates	Sharon Bell

ACTION ITEMS AND UPDATES - from Work Groups

Partner Update	Patrick Brown
PH Funding and Investments	Jen Greene
Workforce Recruitment and Retention	Janet Clayton
PH Data and Performance Measures	Wes Gray
Communications	Lisa Harrison
Nominations and Bylaws	Quintana Stewart
Education and Awards	Helene Edwards

Region Reports & District Health Department Reports

Region I	Elaine Russell
Region II	David Jenkins
Region III	Rachel Willard
Region IV	Alyssa Harris
Region V	Tony LoGiudice
Region VI	Helene Edwards
Region VII	Cinnamon Narron
Region VIII	Krissy Hoover
Region IX	Ashley Stoop
Region X	Joy Brock
District Workgroup	Lisa Harrison

Partner Reports

NCAPHA	Janet Clayton
NCPHA	Amy Belflower Thomas
NACCHO	Lisa Harrison
CETAC	Tonya Baldwin
NCIPH	Amy Joy Lanou
ANCBH	Merle Green
NC-SOG	Kirsten Leloudis
NC SOPHE	Michelle Partridge-Doerr

Adjourn

Next Meeting:
November 20, 2025 – 9:30 a.m.
Location TBD

Directors
Association Business Meeting
September 16, 2025 – 2:00 pm
Embassy Suites, Wilmington

Meeting Called to Order – Dr. Rod Jenkins

President Dr. Rod Jenkins (Durham Co.) opened the meeting at 2:00 pm and thanked everyone for attending and welcomed them to Wilmington.

Approval of August Minutes – Joshua Swift

Minutes were distributed with the packet via email. President Jenkins asked for a motion for approval of the minutes.

Motion: Motion to approve was made by Nina Oliver (Carteret Co.) and seconded by Marilyn Pearson (Johnston Co.). No objections – minutes were approved by consensus.

Treasurer's Report – Joshua Swift

The Treasurer's Report was distributed with the packet via email. President Jenkins asked for a motion for approval of the Treasurer's Report.

Motion: Motion to approve was made by Janet Clayton (Person Co.) and seconded by Rachel Willard (Wilkes Co.). No objections – Treasurer's Report was approved by consensus.

President's Report – Dr. Rod Jenkins

Dr. Jenkins asked if there were any new Health Directors. Polk interim Health Director, Natalie Trachsel introduced herself.

Rod asked that the NCPHA staff come forward and thanked them for their work to make the conference happen.

Executive Director Report – Patrick Brown

Patrick stated the excitement for the Fall Education Conference. There are 558 persons registered for the conference. Representatives from NACCHO, ASTHO, and APHA will be on a panel tomorrow. First Lady Anna Stein will provide the Wood Lecture on Friday.

Updates:

- Medicaid rebase – House and Governor's Office agreed on an amount that could negate the need for Medicaid rate reduction. Senate asking for \$300 million for a children's hospital.
- Jen Greene sent a spreadsheet that could be used to estimate revenue reductions.

- Medical malpractice estimates sent via email. Please check the total amount for accuracy. Metric should be the 3-year average of patient visits.
- Association meeting options – the team looked at the Durham location which has great space and parking and will tour the Raleigh space soon. The October meeting will be at Six Forks.
- January Association meeting – discussing moving the meeting to the western part of the state.

Division of Public Health – Dr. Kelly Kimple

Dr. Kimple thanked everyone for their support. She updated the group regarding the standing order for covid vaccine for pharmacists. This will be utilized in lieu of a prescription and was released last Friday. We are also anticipating the outcomes of the ACIP meeting later this week.

DPH is monitoring the Rural Transformation Grant Application process and how North Carolina can be innovative in our request. A focus on public health and prevention is key. A survey has been sent out seeking feedback from local health departments.

Federal grants continue to be evaluated, and grants are continuing to be funded by the federal government. There is a Title X reduction of 6% that was retroactive to April 1, 2025. DPH will share how this will impact Local Health Departments with an attempt to lighten the load.

Belinda Pettiford mentioned the Family Planning Experience Survey and the surveys they have received. The Experience Survey is optional for this year.

Carolina Complete Health Partnership Discussion – Pam Perry & Dr. William Lawrence

Ms. Perry mentioned that Carolina Complete will be merging with Wellcare in early 2026 and will be called Carolina Complete Health. Carolina Complete hopes to provide funding of up to \$10 million for vaccine innovations to local health departments. These discussions started late last year with a proposal to DHHS in February 2025. Carolina Complete is awaiting approval of the proposal. Ms. Perry noted conversations she has had with Patrick Brown and has adjusted the proposal to allow more flexible funding beyond just vaccinations. At this time, Carolina Complete has let DHHS know that they wish to broaden the scope beyond just vaccine. The Alliance would handle the administrative and logistics of distributing the funding to local health departments.

Dr. William Lawrence mentioned that the focus on childhood vaccine rose up as an area for improvement across the state along with broader opportunities.

Lisa Harrison (Granville-Vance District) mentioned how communicable disease funds have been sought after unsuccessfully for many years.

Jen Green (Cumberland Co.) asked if the funding would be competitive among health departments. Patrick Brown mentioned that he thought an opt in process would be used to seek out which health departments are interested in funding.

Jen Greene (Appalachian District) thanked Carolina Complete for this opportunity. Marilyn Pearson (Johnston Co.) asked if there would be a list of options for counties to choose.

Deputy Director/Section Chief, Local and Community Support, DPH – Stacie Saunders

Stacie Saunders gave the following updates:

- Consolidation of HIV and STI AAs – several months ago there was a delay in funding of these AAs. An analysis was conducted and determined that these AAs (536, 610, 894) all have a similar scope. Funding formulas will be examined with a mix of federal and state dollars, as funds are now braided with no particular rhyme or reason regarding the distribution and mix of funds.
- Lab – CLIA certificates for LHD labs. All payments have been received and all audits finalized. Scott Shone has elevated this to the NC CLIA chief. These will be an updated extension with an email to health directors today.
- Child Fatality User Agreements – some LHDs still need to complete the agreement. An email was sent on July 2nd.
- Federal Grant Tracker – update to be sent to the Association tomorrow morning.
- PHIG – the potential for additional dollars coming to LHDs. DPH has asked the CDC for an additional \$3.6 million in funding.
- AAs – reminder to complete all reporting. These reports are reviewed by the NC Auditor and Treasurer.
- Region 4 – thanked them for a visit last week and is interested in visiting regions across the state.

Update on Credentialed Public Health Nurse Course – Dr. Susan Little

Dr. Little reviewed the initiative to get every nurse in North Carolina credentialed by December 31, 2027. Any nurse hired after January 1, 2025, has one year to become credentialed and any nurse employed by a LHD on December 31, 2024, has until December 31, 2027, to become credentialed. At this point new nurses and enhanced role nurses are the top priority. New nurses should have 6-month of experience before taking the course.

As of today, 2,293 public health nursing positions in North Carolina local health departments. Since January 1, 054 nurses have become credentialed. There will be 9 courses between now and the end of 2027, which is ample space to meet the need. Each LHD should use all of the allotted slots they are assigned. The course takes 15 hours to complete, and please support your team members in completing the course. Providers and Health Directors who are nurses should not take the course.

Action Items and Updates – from Work Groups

Rod Jenkins mentioned that odd number Regions are up for election of a representative. Rod mentioned the email sent by Jen Greene with Medicaid reduction calculations. He noted that Quintana Stewart sent out an email asking for nominations for the Secretary/Treasurer position. He praised Lilian Koontz for her work on Bylaws in her previous role as Past President.

PH Funding and Investments – Jen Greene

Did not meet.

Workforce Recruitment and Retention – Jennifer McCracken

Did not meet.

PH Data and Performance Measures – Wes Gray

Did not meet.

Communications – Lisa Harrison

Did not meet.

Nominations and Bylaws – Quintana Stewart

Did not meet.

Education and Awards – Helene Edwards

Did not meet.

Region Reports

Did not meet.

District Health Department Update:

Did not meet.

Health Director Open Discussion

No discussion.

Partner Reports

NCPHA – Patrick Brown

No update.

NACCHO – Lisa Macon Harrison

Lisa mentioned to pay attention to NACCHO updates.

CETAC (Continuing Education and Training Advisory Committee) - Brandy Chrismon

No report.

NCIPH – Margaret Benville

- Many upcoming PHIG events.
- Data dashboard is live since June. Please reach out to NCIPH if you want access to the dashboard.
- Thank you to everyone who participated in the Accreditation dashboard webinars last week. NCIPH will take webinar questions to the vendor for more clarity.
- Pathways program – can help promote internship opportunities in the spring for local health departments plus summer practicum opportunities.

ANCBH – Merle Green

No update.

NC-SOG – Kristen Leloudis

No update.

NC SOPHE – Antonia Mead

No update.

Adjourn

Motion: Meeting was adjourned at 3:25 pm.

North Carolina Association of Local Health Directors, Inc
Statement of Financial Position
As of September 30, 2025

ASSETS

Bank Accounts

CD-SECU *4185	40,000.00
Checking-SECU *6586	473.30
Checking-TB *1894	71,498.63
Insured Cash Sweep	400,359.02
Money Market-SECU *0321	8,369.99
Money Market-TB *7815	250,580.15
Savings-SECU *1387	44.21

Total Bank Accounts	\$ 771,325.30
----------------------------	----------------------

Accounts Receivable	54,618.25
----------------------------	------------------

Deposits in Transit	1,900.86
----------------------------	-----------------

Prepaid Expenses	2,368.40
-------------------------	-----------------

Investment in NCPHI	10,000.00
----------------------------	------------------

TOTAL ASSETS	\$ 840,212.81
---------------------	----------------------

LIABILITIES AND EQUITY

Liabilities

Accounts Payable	9,011.23
-------------------------	-----------------

Deferred Revenue	60,210.21
-------------------------	------------------

Dues Invoiced for Other Orgs	4,400.00
-------------------------------------	-----------------

Total Liabilities	\$ 73,621.44
--------------------------	---------------------

Equity

Temporarily Restricted Funds

Accreditation Fund	88,637.28
---------------------------	------------------

Legal Fund	59,886.40
-------------------	------------------

Total Temporarily Restricted Funds	\$ 148,523.68
---	----------------------

Unrestricted Net Assets	310,488.11
--------------------------------	-------------------

Change in Net Assets	307,579.58
-----------------------------	-------------------

Total Equity	\$ 766,591.37
---------------------	----------------------

TOTAL LIABILITIES AND EQUITY	\$ 840,212.81
-------------------------------------	----------------------

North Carolina Association of Local Health Directors, Inc.
Statement of Activities - Budget vs Actual
July - September, 2025

	Actual	Budget	Amt over Budget	% of Budget
Revenue				
Accreditation Revenue	279,500.00	279,500.00	0.00	100.00%
Grant Revenue	20,448.75	50,000.00	(29,551.25)	40.90%
Interest/Dividend Income	4,811.56	30,000.00	(25,188.44)	16.04%
Membership Revenue				
NACCHO Rebate	0.00	3,000.00	(3,000.00)	0.00%
NCALHD Dues	136,656.90	136,657.00	(0.10)	100.00%
Supplemental Dues	50,495.38	100,000.00	(49,504.62)	50.50%
Total Membership Revenue	\$ 187,152.28	\$ 239,657.00	\$ (52,504.72)	78.09%
Total Revenue	\$ 491,912.59	\$ 599,157.00	\$ (107,244.41)	82.10%
Expenses				
Accreditation Expense	71,003.01	279,500.00	(208,496.99)	25.40%
Administrative Services	18,750.00	75,000.00	(56,250.00)	25.00%
Awards	0.00	700.00	(700.00)	0.00%
Bank Charges	3.00	12.00	(9.00)	25.00%
Licenses	0.00	1,509.00	(1,509.00)	0.00%
Marketing/Sponsorships	272.73	500.00	(227.27)	54.55%
Meetings/Travel	9,899.71	12,000.00	(2,100.29)	82.50%
Postage	0.00	100.00	(100.00)	0.00%
Professional Services				
Accounting Fees	0.00	2,000.00	(2,000.00)	0.00%
Consulting Fees	62,445.20	142,000.00	(79,554.80)	43.98%
Total Professional Services	\$ 62,445.20	\$ 144,000.00	\$ (81,554.80)	43.36%
Technology/Website	21,959.36	84,345.00	(62,385.64)	26.04%
Total Expenses	\$ 184,333.01	\$ 597,666.00	\$ (413,332.99)	30.84%
Change in Net Assets	\$ 307,579.58	\$ 1,491.00	\$ 306,088.58	20629.08%