

**North Carolina Association of Local Health Directors Meeting  
May 15, 2025 – 9:30 a.m.  
DPH, Cardinal Room, 5605 Six Forks Road, Raleigh**

Call to Order .....	Rod Jenkins
Approval of Minutes from April Meeting .....	Josh Swift
Treasurer's/Financial Report .....	Josh Swift
President's Report.....	Rod Jenkins
Executive Director's Report .....	Patrick Brown
Interim NC DHHS Chief Medical Officer/State Health Director Report.....	Dr. Kelly Kimple
Deputy Director/Section Chief, Local and Community Support, DPH.....	Stacie Saunders
DCFW Updates.....	Yvonne Copeland

**ACTION ITEMS AND UPDATES - from Work Groups**

Partner Update .....	Patrick Brown
PH Funding and Investments .....	Jen Greene
Workforce Recruitment and Retention .....	Janet Clayton
PH Data and Performance Measures .....	Wes Gray
Communications .....	Lisa Harrison
Nominations and Bylaws .....	Quintana Stewart
Education and Awards .....	Helene Edwards

**Region Reports & District Health Department Reports**

Region I .....	Elaine Russell
Region II .....	David Jenkins
Region III.....	Rachel Willard
Region IV.....	Alyssa Harris
Region V .....	Tony LoGiudice
Region VI.....	Helene Edwards
Region VII .....	Cinnamon Narron
Region VIII.....	Krissy Hoover
Region IX.....	Ashley Stoop
Region X.....	Joy Brock
District Workgroup.....	Lisa Harrison

**Partner Reports**

NCAPHA .....	Janet Clayton
NCPHA.....	Amy Belflower Thomas
NACCHO .....	Lisa Harrison
CETAC .....	Rod Jenkins
NCIPH .....	Amy Joy Lanou
ANCBH .....	Merle Green
NC-SOG .....	Kirsten Leloudis
NC SOPHE .....	Michelle Partridge-Doerr

Adjourn

**Next Meeting:  
June 19, 2025 – 9:30 a.m.  
DPH, Cardinal Room, 5605 Six Forks Road, Raleigh**

**North Carolina Association of Local Health Directors  
Association Business Meeting  
April 17, 2025 – 1:00 pm  
UNC School of Government**

**Meeting Called to Order – Dr. Rod Jenkins**

President Dr. Rod Jenkins (Durham Co.) opened the meeting at 1:07 pm and thanked everyone for attending.

**Approval of Minutes – Joshua Swift**

Minutes were distributed with the packet via email. President Jenkins asked for a motion for approval of the minutes.

**Motion:** Motion to approve was made by Kim Smith (Columbus Co.) and seconded by Dr. Shelia Davies (Dare Co.). No objections – minutes were approved by consensus.

**Treasurer's Report – Joshua Swift**

The Treasurer's Report was distributed with the packet via email. President Jenkins asked for a motion for approval of the Treasurer's Report.

**Motion:** Motion to approve was made by JaNell Octigan (Beaufort Co.) and seconded by Dr. Shelia Davies (Dare Co.). No objections – Treasurer's Report was approved by consensus.

**Dr. CharLynda Williams-Devane (Chief Deputy DHHS)**

Dr. Williams-Devane gave an update regarding federal funding. There has been an issue drawing down funds from federal partners. Requests going to DOGE website. This is the week when DHHS normally draws down county administrative funds. Request was made Monday and still have not received funds. Typical turnaround is 24 hours. No assurance of receiving funds and unsure what will happen.

Jen Greene (Appalachian District) asked about what all is affected. Dr. Williams-Devane explained this affects the PMS system. This is different than Aid to County funds.

**President's Report – Dr. Rod Jenkins**

Thanks to Region 9 and Ashley Stoop (Albemarle District) for welcoming him to their regional meeting. Thank you to David Jenkins (Henderson Co.) in Region 2 for welcoming him at their meeting. Thank you to everyone who participated at Legislative Day at the General Assembly earlier this week. Dr. Jenkins presented a plaque to Quintana Stewart honoring her service as NCALHD President for 2024.

**Executive Director Report – Patrick Brown**

- Patrick mentioned 40 attendees at the **Legislative Day** with 30 plus conversations with Senate and House members.
- **Senate Budget** is out and does not include Communicable Disease funding, which is not unexpected. General Assembly is closed next week so it will be quiet. Will continue to push early May.
- **Innovations Board** meeting last week. The Board is asking that David Howard (Brunswick Co.) serve as chair and Scott Harrelson (Craven Co.) as vice-chair. The Board will disperse \$17,500 (need exact amount) to the Health Directors Association. Motion to approve by Janet Clayton (Person Co.) second by Dr. Marilyn Pearson (Johnson Co.), motion passed to disperse funds. Goal for flat renewal rate with specifics by Monday, April 21. Premium distribution formula will be based on previous years. Goal is to get to a place where it can be based on a 3-year rolling average of patient volume.
- **Carolina Complete Health** has approached the Association to use excess funds to assist with local health department vaccination services. Carolina Complete is working with the Division of Public Health on a plan that will include \$10 million spread over multiple fiscal years and would run through the Association. Carolina Complete will come to the Association in May and the hope is the Division will have an approved plan by August.
- Patrick received 70 survey responses to the **Community Health Grant survey**. The responses are being reviewed.
- Going forward with the **Care Management Contract with HMA**. Patrick mentioned expiring funds and asked Health Directors if there was interest in using expiring funds to assist to fund the Care Management Contract, which addresses the future of the Care Management programs after June 2026. The contract with HMA is \$144,000 and reserve funds are available, but Patrick is asking if these excess funds could be used. There is no obligation that counties participate. Jen Greene mentioned that the discussion was mainly around using funds that are expiring and sustaining care management is a priority of the Association. Patrick mentioned an email would be sent next week seeking interest.
- **Agreement Addendum 546** will be extended for one more year, with an addition of a spending plan required in the first quarter of the fiscal year.

#### NC Interim NC DHHS Chief Medical Officer/State Health Officer – Dr. Kelly Kimple

Dr. Kelly Kimple mentioned the funding uncertainty that continues. The team is communicating with the Officers of the Association on a weekly basis, and any federal impacts will be communicated. Dr. Kimple highlighted the revenue reality around the Senate Budget. Settlement funds are being used to balance the budget. She mentioned Public Health Week and encouraged everyone. Survey data shows increased trust in Public Health among NC citizens, and Public Health is seen as effective.

Wastewater detection of Clade 1 MPOX in Greenville, NC. Press releases will be sent out and encourage Jynneos vaccination. Thanks to those who will assist Virginia Niehaus with rules review.

#### **Accreditation Discussion**

**Margaret Benson Nemitz** gave an Accreditation Program Update to the Association. Handouts in the back of the NCALHD Agenda.

1. Strategic Updates.
  - a. Rule change - 48C clarifies definitions, updates timelines, and expands the eligibility of site visitors.
  - b. Rule change - 48D reduces the number of activities from 147 to 45 and aligns with the Foundational Capabilities.
  - c. This year there will be a flexible on-ramp approach. Health Departments will be allowed to get partial credit for activities versus all or nothing.
  - d. Fall 2026 cohorts will be the first Health Departments to use the new rule language.
  - e. Tools being updated that include a new crosswalk.
2. Proposed Fee Structure Changes
  - a. NCLHDA Board approved a \$500 increase to annual accreditation dues.

Discussion abounds regarding the need to increase the Accreditation fee by \$500 due to everything going up. Others expressed concerns about the increase due local budget cuts. Questions from numerous Health Directors about the site visitor stipend and would it be reduced based on the decreased time for site visits. Health Directors asked for more timely notification of fee changes due to county budgets already being submitted (Lillian Koontz, Davidson Co.). Making plaques optional was mentioned. Question from the floor about delaying the cost increase to the next fiscal year. Concerns about the validity of Accreditation and its true worth by David Howard (Brunswick Co.).

Margaret was asked about the tangible impact of no fee increase, which was answered that response times would be decreased and less capacity.

Dr. Rod Jenkins asked for a motion from the floor. Jen Greene made a motion to table the increase of the Accreditation fee by \$500 to FY27. The motioned was seconded by Krissy Hoover (Onslow Co.). Motion was passed. Margaret will come back to the Association with proposals for cost reductions.

Margaret discussed upgrades to the Accreditation dashboard, which will cost \$50,000 to start up but will not be an overall increase in cost per year. The move from VMSG to Power Standards should reduce staff time. Ashley Stoops (Albermarle District) asked if the decision could be delayed until the changes already discussed occur. Some concerns about losing data brought up by Lillian Koontz (Davidson Co.).

### **Action Items and Updates – from Work Groups**

#### ***PH Funding and Investments – Jen Greene***

Did not meet.

#### ***Workforce Recruitment and Retention – Janet Clayton***

Did not meet.

#### ***PH Data and Performance Measures – Lillian Koontz***

Lilian Koontz reported that in May the PH Data and Performance Measures Group plans to share the results from the approved budget survey. If you or your team has not completed the survey, you'll be receiving an email from Amanda Blackwelder.

***Communications – Sheila Davies***

Did not meet.

***Nominations and Bylaws – Quintana Stewart***

Did not meet.

***Education and Awards – Helene Edwards***

Did not meet.

**Region Reports**

**Region 3**

Tobacco 21 and Vape Shop Registration not supported by the General Assembly. Jen Greene asking for local action and for Health Directors to reach out to the Speaker of the House and advocate for House Bill 430/Senate Bill 418 to move. Jen mentioned that Tracey Kornegay's (Duplin Co.) daughter was present at a news conference supporting the bill. Nina Oliver (Carteret Co.) mentioned that law enforcement officers are supportive.

**Health Director Open Discussion**

No discussion.

**Partner Reports**

***NCAPHA – Janet Clayton***

The Alliance has funded 5 agencies and once contracts are approved an announcement will be forthcoming.

***NCPHA – Dr. Rod Jenkins***

***NACCHO – Lisa Macon Harrison***

***No updates***

***NCIPH – Amy Joy***

**Community Assessment & Strategy**

- The NC Foundational Capabilities assessment is complete for 2025! Thank you to the more than 1,600 local staff who completed the survey and the participants in all ten regions' focus groups—we got a lot of rich data that will be used to plan and implement FC improvements across the state. We're also looking forward to sharing that data back with you! LHDs will have access to a data dashboard that contains all three years' FC data in June—stay tuned for updates on access in May.



- To address the needs voiced by the public health workforce in the Foundational Capabilities assessments, several initiatives are being rolled out this year. Find the full catalog [here](#). Upcoming sessions include:
  - ❑ [Aligning Reporting Requirements Technical Assistance](#) session on Thursday, April 24. Health directors are encouraged to attend!
  - ❑ [Public Health Communicators Short Course](#); running May 7-28. Registration is limited and closes on April 30, 2025.
  - ❑ [Public Health Policy Forum](#) will be on Friday, May 11 from 10:30 to 12:00. To receive an invitation, please email: Amy Joy at [alanou@unc.edu](mailto:alanou@unc.edu).

### Advancing Practice

- [North Carolina Public Health Pathways](#) (NCPHP) is excited to announce open opportunities for two new programs!
  - ❑ **New Professionals Program:** Do you have a new employee who is early in their career with less than two years of public health experience? NCPHP's year-long New Professionals Program offers early career staff of local public health departments coaching, continuing education, and professional development guided by the Public Health Services Framework. Designed to complement their on-the-job experience, our curriculum equips new professionals with the confidence and expertise needed for thriving long-term public health careers in North Carolina. The New Professionals Program kicks off this July and recruitment ends on Wednesday, April 30. Please reach out to Alexa Katon ([akaton@unc.edu](mailto:akaton@unc.edu)) and Meghan Lassiter ([meghan\\_lassiter@unc.edu](mailto:meghan_lassiter@unc.edu)) to learn more about the program and if enrollment is right for a new member of your workforce today!
  - ❑ **Internship Program:** Interested in hosting an intern to fill resource gaps, benefit from fresh perspectives, and identify and mentor future talent? Boost your recruitment success by posting your opportunity on our platform! NCPHP doesn't just list your position – our dedicated team actively promotes your position through strategic outreach, pre-screens candidates to ensure the right fit, and equips selected candidates with supplemental training and professional development to excel in their public health roles. NCPHP is accepting submissions for fall 2025 internship opportunities from host sites through Friday, April 25. To learn more about hosting through NCPHP and access our internship submission form, please visit our [Hosts page](#).

Merle Green mentioned the last-minute cancellation of an ANCBH training around undocumented persons not participating in Health Department programs. A few days before the training the speaker decided that she needed more time to adjust her training based on federal policies.

**NC-SOG**

Jill Moore announced that next year's Health Directors Legal Conference will be April 22 and 23.

**NC SOPHE**

No report

Dr. Jenkins asked if any retiring Health Directors. Kim Smith (Columbus Co.) announced her retirement would be April 30. She announced the new Health Director would be Daniel Buck who has been with the Columbus County Health Department for 8 years.

**Adjourn**

**Motion:** Joy Brock (Greene Co.) made a motion to adjourn, second by Tracey Kornegay (Duplin Co.). No opposition. Meeting was adjourned at 3:04 pm.

**North Carolina Association of Local Health Directors, Inc.**  
**Statement of Financial Position**  
**As of April 30, 2025**

**ASSETS**

**Bank Accounts**

CD-SECU *4185	40,000.00
Checking-SECU *6586	478.10
Checking-TB *1894	72,169.90
Insured Cash Sweep	243,832.34
Money Market-SECU *0321	7,565.49
Money Market-TB *7815	250,580.10
Savings-SECU *1387	44.16

<b>Total Bank Accounts</b>	<b>\$ 614,670.09</b>
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<b>Investment in NCPHI</b>	<b>10,000.00</b>
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<b>TOTAL ASSETS</b>	<b>\$ 624,670.09</b>
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**LIABILITIES AND EQUITY**

**Liabilities**

Accounts Payable	7,146.84
Deferred Revenue	92,404.71

<b>Total Liabilities</b>	<b>\$ 99,551.55</b>
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**Equity**

**Temporarily Restricted Funds**

Accreditation Fund	144,408.49
Legal Fund	59,886.40

<b>Total Temporarily Restricted Funds</b>	<b>\$ 204,294.89</b>
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<b>Unrestricted Net Assets</b>	<b>213,677.08</b>
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<b>Change in Net Assets</b>	<b>107,146.57</b>
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<b>Total Equity</b>	<b>\$ 525,118.54</b>
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<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 624,670.09</b>
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**North Carolina Association of Local Health Directors, Inc.**  
**Statement of Activities - Budget vs Actual**  
**July 2024 - April 2025**

	<b>Actual</b>	<b>Budget</b>	<b>Amt over Budget</b>	<b>% of Budget</b>
<b>Revenue</b>				
<b>Accreditation Revenue</b>	279,500.00	279,500.00	0.00	100.00%
<b>Grant Revenue</b>	40,030.00	0.00	40,030.00	
<b>Interest/Dividend Income</b>	30,299.38	9,000.00	21,299.38	336.66%
<b>Membership Revenue</b>				
<b>NACCHO Rebate</b>	0.00	3,000.00	(3,000.00)	0.00%
<b>NCALHD Dues</b>	136,656.90	136,657.00	(0.10)	100.00%
<b>Total Membership Revenue</b>	<b>\$ 136,656.90</b>	<b>\$ 139,657.00</b>	<b>\$ (3,000.10)</b>	<b>97.85%</b>
<b>Total Revenue</b>	<b>\$ 486,486.28</b>	<b>\$ 428,157.00</b>	<b>\$ 58,329.28</b>	<b>113.62%</b>
<b>Expenses</b>				
<b>Accreditation Expense</b>	243,055.06	279,500.00	(36,444.94)	86.96%
<b>Admin Services</b>	62,500.00	75,000.00	(12,500.00)	83.33%
<b>Awards</b>	633.99	700.00	(66.01)	90.57%
<b>Bank Charges</b>	10.00	12.00	(2.00)	83.33%
<b>Donations</b>	5,000.00	0.00	5,000.00	
<b>Licenses</b>	1,459.00	1,700.00	(241.00)	85.82%
<b>Marketing/Sponsorships</b>	302.20	500.00	(197.80)	60.44%
<b>Meetings/Travel</b>	11,447.32	7,500.00	3,947.32	152.63%
<b>Miscellaneous</b>	0.00	300.00	(300.00)	0.00%
<b>Postage</b>	57.45	0.00	57.45	
<b>Professional Services</b>				
<b>Accounting Fees</b>	1,800.00	1,750.00	50.00	102.86%
<b>Consulting Fees</b>	32,000.00	36,000.00	(4,000.00)	88.89%
<b>Legal Fees</b>	0.00	10,000.00	(10,000.00)	0.00%
<b>Technology Fees</b>	20,000.00	0.00	20,000.00	
<b>Services</b>	<b>\$ 53,800.00</b>	<b>\$ 47,750.00</b>	<b>\$ 6,050.00</b>	<b>112.67%</b>
<b>Website &amp; Technology</b>	1,074.69	700.00	374.69	153.53%
<b>Total Expenses</b>	<b>\$ 379,339.71</b>	<b>\$ 413,662.00</b>	<b>\$ (2,934.80)</b>	<b>91.70%</b>
<b>Change in Net Assets</b>	<b>\$ 107,146.57</b>	<b>\$ 14,495.00</b>	<b>\$ 92,651.57</b>	<b>739.20%</b>