

**North Carolina Association of Local Health Directors Meeting**  
**January 18 -- Hilton Raleigh North Hills**

**8:30 a.m. Breakfast Sponsored by NCAPHA**  
**9:00 a.m. NCAPHA Annual Membership Meeting**  
**Installation of 2024 NCALHD Officers**  
**9:30 a.m. NCALHD Business Meeting**

Call to Order ..... Quintana Stewart  
Approval of Minutes from December Meeting ..... Wes Gray  
Treasurer's/Financial Report ..... Wes Gray  
Medicaid Update.....Melanie Bush, Deputy Director, NC Medicaid  
President's Report.....Quintana Stewart  
Executive Director's Report ..... Patrick Brown  
NC DHHS Chief Medical Officer/State Health Director Report..... Betsey Tilson, MD  
NC DHHS Assistant Secretary for Public Health..... Dr. Susan Kansagra  
NC DCFW Division Director ..... Yvonne Copeland  
Deputy Director/Section Chief, Local and Community Support, DPH ..... Stacie Saunders

**ACTION ITEMS AND UPDATES** - from Work Groups

Partner Update ..... Patrick Brown  
Communications ..... Sheila Davies  
Emerging Issues..... Iulia Vann  
PH Funding and Investments..... Jen Greene  
PH Data and Performance Measures..... Wes Gray  
PH Workforce.....Janet Clayton  
Nominations and Bylaws..... Lillian Koontz  
Education and Awards ..... Tracey Kornegay

**Region Reports**

Region I.....Elaine Russell  
Region II.....Karen Powell  
Region III ..... Rachel Willard  
Region IV ..... Jennifer McCracken  
Region V ..... Tony LoGiudice  
Region VI..... Helene Edwards  
Region VII.....Lisa Harrison  
Region VIII.....David Howard  
Region IX .....Ashley Stoop  
Region X .....Joy Brock

**Partner Reports**

NCAPHA.....Janet Clayton  
NCPHA ..... Iulia Vann  
NACCHO .....Lisa Harrison  
NCIPH..... Amy Joy Lanou  
ANCBH..... Merle Green  
NC-SOG..... Kirsten Leloudis  
NC SOPHE..... Ashley Rawlinson

Adjourn

**Next Meeting:**  
**February 15, 2024 – 9:30 am**  
**Cardinal Room, DPH, 5605 Six Forks Road, Raleigh**

**North Carolina Association of Local Health Directors**  
**Association Business Meeting**  
**December 21, 2023 -9:30am**  
**Cardinal Room, DPH, Six Forks Road, Raleigh, NC**

**Minutes**

**Meeting Called To Order – Lillian Koontz**

President Koontz called the meeting to order at 9:31 am and welcomed all. She requested a moment of silence for John Rouse. A sympathy card was passed around for signatures that will be sent to Monica and Campbell Rouse.

**Approval of Minutes**

Minutes were distributed with the packet via email. President Koontz entertained a motion for approval of the Minutes.

**Motion:** Motion was made by Janet Clayton (Person) and seconded by Lisa Harrison (Granville Vance). No objections were made; Minutes were approved by consensus.

**Treasurer's/Financial Report**

The Treasurer's/Financial Report was also included in the emailed packet. President Koontz entertained a motion to accept the Treasurer's/Financial Report.

**Motion:** Motion was made by Rod Jenkins (Durham) seconded by Dr. Marilyn Pearson (Johnston). No objections were made; Treasurer's/Financial Report was approved by consensus.

**NC Assistant Secretary for Medicaid -Jay Ludlam**

Jay Ludlam gave an update on Medicaid. Medicaid expansion is going well. This is the busiest time since the Summer of 2021 amidst the pandemic and launching managed care. The budget was enacted in October giving us the authority to consolidate LMCOs. It is the first update since 2012 for behavioral health rates. NC Medicaid Children and Families Specialty Plan (CFSP) a proposed statewide plan for children in foster care is to be implemented by December 2024. Regarding expansion, we got it done in 57 days with help from around the state. The urgency of getting help to our community partners was a key priority. We utilized the community partners that we worked with during Covid to help reach people who previously applied for Medicaid and were denied. They also provided an ability to find individuals in the community who do not speak English, who may be legal immigrants, homeless or not aware that there are health options available. We worked with over 80 partners to engage in communicating the Toolkit. In Medicaid, we moved 273,000 people into Medicaid expansion without them having to do anything. There were 49,000 prescriptions filled in first twelve days. There has been an uptick in dental care. There has been an increase of 200,000 in family planning benefit and we would love to hear the impact that has had on the local health departments. Scott Harrelson spoke about their in-house pharmacy and newly covered folks coming in. Jay reported that they are working to adjust pharmacy costs and copays. It would require General Assembly authority to waive Rx costs. Marilyn Pearson noted that it is great that more people are covered. There is a concern that folks are being reassigned to other practices and services have to be approved. Jay noted that the process for these changes needs to be addressed.

Trillium announced the completed consolidation of East Point and Sand Hills effective January 1. Administrative work needs to be done to connect people and get new cards. It is a challenging process to go



live for tailored plans on July 1, 2024. Our team is working with LMCOs to bring a whole person care approach.

The RFP for NC Medicaid Children and Families Specialty Plan (CFSP) will be a highly competitive statewide bid. This plan will affect approximately 35,000 individuals.

Regarding AMH+ there is a dashboard that invites participants to provide who their contact will be. It allows practices to see across different health plans and how they are performing.

Lillian inquired about data points. An email will go out with the dashboard of information with data about Medicaid Expansion. Demographic makeup is shown. The investment that the state has made in Medicaid and to get this kind of data up this quickly is important. It is important to see what you have been advocating for so long. Rural communities have been positively impacted by Medicaid Expansion. This is the link to the Medicaid Expansion dashboard: <https://medicaid.ncdhhs.gov/reports/medicaid-expansion-dashboard>

Jay wished everyone restful and peaceful holidays.

#### **President's Report – Lillian Koontz**

Lillian asked if there were any new health directors; none. She also asked if there are pending retirees; none. This is the last meeting of the year. In January, new officers will be installed. Lillian thanked everyone for their support this year. Lillian thanked the officers and executive team for all their work. She also thanked Karen Davis for her assistance. Lillian opened the floor for comments in memory of John Rouse. Scott Harrelson, Patrick Brown, Lisa Harrison, Rod Jenkins, Marilyn Pearson, Stacie Saunders, and others spoke about John's legacy at home and work. A Scholarship fund has been created in John's memory. You can write a check to NCPHA and mail to NCPHA, 222 N. Person Street, Suite 208, Raleigh NC 27601. To donate online, you can find the following on the NCPHA website: The Public Health Community recently lost a dear colleague, John Rouse, Health Director, Harnett County Health Department. His family established a scholarship fund in his memory. To make a donation, [go here](#).

Lillian wished everyone a wonderful and beautiful holiday season.

#### **Executive Director's Report – Patrick Brown**

Patrick reported that the John Rouse Scholarship Fund is at \$4000 and growing. He will meet with John's family soon to determine how they would like to handle the scholarship process. NCPHA has endowed scholarships through NC Community Foundation and the minimum is \$15,000; not sure they want to go that route.

Our NCALHD website is in the final edit stage of going live. It will probably launch by the January health director meeting. We will schedule a demo for the new website for health directors before it goes live. The website currently has a lot of stock photos. We would like to see quality local health department photos to replace the stock photos. If you have relationships locally with real photographers, we have money that could handle the cost. Let us know if you are interested. The map and roster are important on the website and it is in a grid format now. We need new headshots for health directors. Please email them to Patrick and we will continue to get those updated.

Regarding our insurance venture, Matt and Steve Worgan are meeting with health directors regarding their ancillary benefit package. Legal paperwork is being finalized. We will have an update at the January NCALHD meeting. We want to ensure that we have a contract that works for our association.



Patrick thanked Lillian for her support and understanding during his first year as Executive Director. He appreciates her commitment to NCALHD and the community as well as other health directors.

#### **Deputy Director/Section Chief, Local & Community Support -Stacie Turpin Saunders**

Stacie presented a slide deck reflecting the three areas of the Consolidated Agreement DPH and NCALHD had flagged for further discussion. The three areas are: 1) Adding subrecipient language to satisfy audit requirements and align all agreements to federal language. 2) Adding public health nurse credentialing language to ensure proper planning with pending NCAC anticipated. 3) Changing how funds for AA874 are dispersed from a purchase order process to Aid-To-Counties process, starting this fiscal year (FY24) and reflective in FY25 Consolidated Agreement. Lillian stated that folks are happy about changes to AA874. A vote was requested in support of the changes so DPH can finalize. Rodney Jenkins (Durham) made a motion in support of the Consolidated Agreement. The motion was seconded by Lisa Harrison (Granville Vance). Vote was taken: All ayes. Motion passed.

Stacie also presented a funding table. This was emailed to health directors. The table shows AAs that are Active But Ending Soon, Active with Time, and Ended.

Stacie also sent an email regarding an Equity Workshop which local health departments are invited to register for. There are a limited number of spots left.

AA118 is Regional Foundational Capability moneys for the 10 health department regions. They have met with region leads and sent feedback out Friday. Stacie thanked everyone for feedback. There is \$107,000 for each region to support regional workforce staff.

Stacie thanked Lillian for a role as President with success within adversity. She thanked her for sticking with it and being a strong warrior. She did an excellent job and was a pleasure to work with.

Stacie is excited to have Quintana come into the new leadership role.

Lillian Koontz noted that Regional Lead appointments for odd number regions are needed. The new term starts January 1 of next even year. Region 3 reported that Rachel Willard is the new regional lead. If someone services two terms, they should get new region lead. Good opportunity to get experience.

#### **Action Items & Updates from Workgroups**

##### **Partner Update/Patrick Brown**

Patrick reported there were good updates and topics. He will email presentations from work groups. Planning is gearing up for the SOG Legal Conference. Jill Moore and the team is looking for content speakers and topics. One topic recommended was home and nontraditional burials. Get other topics to Patrick and he will pass along. The conference is April 17-18, 2024 in Chapel Hill.

There is an action item regarding AA451, Regional Tobacco Control Initiatives. Sally Herndon updated with regional staff. This AA has no substantial changes and has been reviewed favorably by the regional lead LHDs that are recipients of the funding. Motion in support of AA451 as presented was made by Lisa Harrison (Granville Vance). The motion was seconded by David Howard (Brunswick). No discussion. Vote – All Ayes. Motion passed.

##### **PH Funding and Investments – David Howard**

Doug Urland shared update on AA621 (ARPA WF/Care Mgmt/Data Portal; half of the money is outstanding and not spent. Keep an eye on the funds that are obligated for personnel. Doug shared table and they will keep updating monthly.

Two possible funding formula changes to AA715 (Immunizations) were discussed. The Funding Work Group passed a motion that Option 2 (25% base, 25% based on total population age 0-18, 25% based on Medicaid and uninsured population age 0-18) was the better of the two options available. The breakdown for these two funding options have previously been shared with local health departments. Point of clarification, is this per health department or county; the answer is county. This is a motion from Committee, no second needed; vote was taken, 1 nay; motion carried.

#### Data and Performance Measures – Wes Gray

They had a presentation from Mecklenburg County on Data Governance. John Graham reported on collecting data from health departments for the NC Broadband survey. Discussion was held regarding pulling data from NCDave and the CRUSH system; the Work Group will do a deeper dive next month.

#### Workforce -Quintana Stewart

Quintana reported they received an update from the WIC Committee. A note to be on lookout for WIC survey in early January regarding issues and concerns at the local level. Discussion was also held on the use of Community Health Workers (presentation was emailed from Janet Clayton). They received lots of feedback from across the state on this survey. More to come in the new year on this topic. Thanked Erin Shoe for survey results. Sample job descriptions were shared as well.

#### Nominations and Bylaws – Scott Harrelson

No report.

#### Education and Awards – Tracey Kornegay

Tracey sent email extending the date for nominations for NCALHD Awards that will be presented at March NCALHD meeting to coincide with PHL Conference. The new cut-off date for award nominations is January 5.

#### Region Reports

David Howard (Region 8), brought up the issue of the remaining \$13M in AA716 Funds which is tied to COVID. There are still questions about what can you spend those funds on. Stacie noted that in the Smartsheet, under additional documents you can see the allowable costs for that AA. If there are questions, you should reach out to the program manager for that AA. It was discussed in the Funding Work Group that we need a structure similar to other AAs for AA716 so we can have benchmarks. The deadline for spending AA716 funds is May 2025.

#### Partner Reports:

##### NCAPHA Report – Janet Clayton

Janet reported that the Alliance will sponsor breakfast at 8:30 a.m. on January 18 at the Hilton North Hills Raleigh. The Alliance Annual Membership Meeting will follow the breakfast; all health departments are members of the Alliance. Installation of 2024 NCALHD Officers and the NCALHD business meeting will follow the Alliance meeting. There will not be a virtual option for these meetings.

##### NCPHA Report –Julia Vann



Patrick Brown reported for Iulia. Kim Dittman, Amy Belfower Thomas (NCPHA President Elect) and Patrick visited Harrah's, Cherokee for a site visit for the NCPHA FEC in 2024. The facility is awesome; it was built in 2020.

#### **NCIPH Update – Amy Joy Lanou**

Lillian welcomed Amy Joy Lanou as the new NCIPH director. Amy reported as follows: We are finalizing a contract amendment with DPH on remaining ARPA-related projects. With support from this funding, we are excited to host both an upcoming Foundational Capabilities Retreat and a Future of Accreditation Retreat which will help us hear valuable, collective thought on the next steps for local public health infrastructure.

#### **Community Assessment and Strategy**

NCIPH is excited to attend some upcoming trainings and conversations, both within North Carolina and national, about Community Health Assessments so that we can think innovatively about how we can best support health departments in community assessment data collection.

Planning for the next phase of the Foundational Capabilities assessment-to-investment work has begun. DPH, LHD, and regional leaders will use the data from the first assessment to target investments into priority capabilities and use subsequent assessments to track progress. The next round of data collection will begin in February. At the next NCLHD meeting, we will share an overview and give people a chance to give input on survey questions and recruitment strategies.

#### **Accreditation**

In November, nine health departments completed another cycle of accreditation. Congratulations to each of these health departments! The Health Director Accreditation Working Group has monthly meetings scheduled now through June, and this group will start diving into specific accreditation standards in the new year. Please continue to reach out to Margaret if you have any questions or feedback.

Our NCLHDA Annual Update Webinar is scheduled for Tuesday, January 23 from 9:30-11:30. This is a great chance to hear updates about the accreditation program, and we encourage one representative from every health department to attend. You can learn more and register on our website:

<https://nclhdaccreditation.unc.edu/event/nclhda-annual-update-webinar/>

#### **ANCBH/NALBOH – Merle Green**

No report.

#### **UNC-School of Government – Kirsten Leloudis**

Kirsten reported no major updates. Dates for 2024 SOG Health Directors Legal Conference are April 17-18. She thanked all that participated in the webinar on SB49. Kim Dittman has a copy of that presentation. She thanked health directors for all they do. Happy Holidays!

#### **NC SOPHE – Ashley Rawlinson**

No report.

#### **NACCHO – Lisa Harrison**

Lisa thanked everyone who helped celebrate her birthday last night. The NACCHO website link with updates and highlighted topics is <https://www.naccho.org/> Lisa noted that there is an award for Excellence in Food Protection given annually to Environmental Health jurisdictions. The NACCHO Preparedness Conference is in March in Columbus, Ohio.

**Next Meeting** –Thursday, January 18 at 8:30 a.m. Hilton Raleigh North Hills.

**Meeting Adjourned:**

Lillian Koontz welcomed Quintana Stewart to her new role as NCALHD President. The meeting was adjourned at 11:13 a.m.

**North Carolina Association of Local Health Directors, Inc.**  
**Statement of Financial Position**  
**As of December 31, 2023**

**ASSETS**

**Bank Accounts**

CD-SECU *4185	40,000.00
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**Checking-SECU \*6586**

Accreditation Fund	61,042.35
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General Operating	72,147.14
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Total Checking-SECU *6586	\$ 133,189.49
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**Money Market-SECU \*0321**

Accreditation Fund	183,474.45
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General Operating	201,220.12
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Legal Fund	59,886.40
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Total Money Market-SECU *0321	\$ 444,580.97
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Savings-SECU *1387	44.02
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Total Bank Accounts	\$ 617,814.48
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Accounts Receivable	14,408.64
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TOTAL ASSETS	\$ 632,223.12
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**LIABILITIES AND NET ASSETS**

**Liabilities**

Accounts Payable	28,032.15
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Dues Invoiced for Other Orgs	1,530.00
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Payable to Other Org	70.00
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Total Liabilities	\$ 29,632.15
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**Net Assets**

**Temporarily Restricted Funds**

Accreditation Fund	128,514.16
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Legal Fund	59,886.40
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Total Temporarily Restricted Funds	\$ 188,400.56
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Unrestricted Funds	211,103.02
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Change in Net Assets	203,087.39
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Total Net Assets	\$ 602,590.97
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TOTAL LIABILITIES AND NET ASSETS	\$ 632,223.12
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**North Carolina Association of Local Health Directors, Inc.**  
**Statement of Activities - Budget vs Actual**  
**July - December 2023**

	<b>Actual</b>	<b>Budget</b>	<b>Amt over Budget</b>	<b>% of Budget</b>
<b>Revenue</b>				
Interest/Dividend Income	3,429.29	2,700.00	729.29	127.01%
Membership Revenue				
NACCHO Rebate	0.00	3,300.00	(3,300.00)	0.00%
NCALHD Dues	136,629.79	136,680.00	(50.21)	99.96%
<b>Total Membership Revenue</b>	<b>\$ 136,629.79</b>	<b>\$ 139,980.00</b>	<b>\$ (3,350.21)</b>	<b>97.61%</b>
<b>Total Revenue</b>	<b>\$ 140,059.08</b>	<b>\$ 142,680.00</b>	<b>\$ (2,620.92)</b>	<b>98.16%</b>
<b>Expenses</b>				
Admin Services	37,500.00	75,000.00	(37,500.00)	50.00%
Awards	0.00	700.00	(700.00)	0.00%
Bank Charges	6.00	12.00	(6.00)	50.00%
Licenses	0.00	950.00	(950.00)	0.00%
Meetings/Travel	1,487.06	7,000.00	(5,512.94)	21.24%
Miscellaneous	331.00	0.00	331.00	
Professional Services				
Accounting Fees	0.00	1,500.00	(1,500.00)	0.00%
Consulting Fees	33,000.00	45,000.00	(12,000.00)	73.33%
Legal Fees	5,530.50	10,000.00	(4,469.50)	55.31%
<b>Total Professional Services</b>	<b>\$ 38,530.50</b>	<b>\$ 56,500.00</b>	<b>\$ (17,969.50)</b>	<b>68.20%</b>
Sponsorships/Marketing	0.00	1,000.00	(1,000.00)	0.00%
Website & Technology	115.00	970.00	(855.00)	11.86%
<b>Total Expenses</b>	<b>\$ 77,969.56</b>	<b>\$ 142,132.00</b>	<b>\$ (64,162.44)</b>	<b>54.86%</b>
<b>Change in Net Assets</b>	<b>\$ 62,089.52</b>	<b>\$ 548.00</b>	<b>\$ 61,541.52</b>	<b>11330.20%</b>